

**WINSHAM PARISH COUNCIL**  
**THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**  
**WILL BE HELD AT THE JUBILEE HALL, WINSHAM, ON**  
**WEDNESDAY 3rd May 2006 at 7-30pm.**

**Issue 1**

- 1) ATTENTION AND APOLOGIES
- 2) ELECTION OF CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE
- 3) ELECTION OF VICE CHAIRMAN
- 4) ALLOCATED RESPONSIBILITIES
  - a) Jubilee Hall
  - b) Rec. Management
  - c) Charity Trustees
  - d) SALC
  - e) Cemetery
  - f) Amenities – Small Rec./Play Equipment
  - g) Finance – Responsible Financial Officer
  - h) Internal Auditor
  - i) Highways
  - j) Tree Warden
  - k) Planning Committee
  - l) Footpaths Officer
  - m) Management of Parish Web Site
  - n) Neighbourhood Watch Representative
  - o) Emergency Planning Officer
  - p) Grievance & Disciplinary Panel
  - q) Appeal Panel
- 5) DATES FOR ANNUAL GENERAL MEETING 2007  
2<sup>nd</sup> May 2007
- 6) ANY OTHER BUSINESS

Signed.....  
Clerk to Winsham Parish Council

April 13<sup>th</sup>, 2006