

Minutes of Ordinary meeting held at The Jubilee Hall, Monday 28 November 2011, at 6 p.m.

Present: John Sullivan, Phil Kershaw, Marj Fowler, Trish Baxter, Norman Good, Sarah Gleadell, Karen Hodgson, Sandy Wells, Kate Langridge, Daren Milton

Apologies: Janet Hendon, Janet Smart

- 1. Approval of Agenda** Approved
- 2. Approval of Minutes of last meeting** Approved and Signed
- 3. Matters arising** Trish Baxter has resigned from the committee. John Sullivan noted the committee's thanks for her work on its behalf
- 4. Booking Secretary's report** Sandy Wells produced a very thorough and detailed report, the most important factor being that the worrying trend of reduced bookings in the summer months has been reversed and hours booked for Sept – December are well up on last year. (see attached table). Bookings include a Harvest Lunch, Slade's Health & Safety & Training days, drama rehearsals, Art Exhibition, a couple of private parties, horticultural society, school Christmas lunch. John Sullivan commented that the relatively low cost of booking the hall is possibly the cause for this upturn in the current difficult economic situation.
Lottery verification: Kate Langridge and Paula Bramley Ball have verified that the 2011 Jubilee Hall Lottery was carried out according to the correct procedure.
- 5. Financial Report.** Phil Kershaw reported that we had a £100 reduction on our annual insurance bill of £1,300, because we have achieved Hallmark 3.
- 6. 'Lest We Forget'** by the Ilminster heritage players resulted in a profit of £85, after a last minute take up on tickets. In addition £100 was collected for Help the Heroes.
- 7. Maintenance progress report.** Phil Kershaw reported that the replacement tap and lagging, and drain unblocking mentioned in previous minutes have been dealt with by Alan Camp. Karen Hodgson pointed out that the guttering to the front of the hall overflows in heavy rain: Phil Kershaw will keep an eye on this. He has bought a new kettle to replace faulty one. He also mentioned that our electrical certificate expires in 2012: he will ensure that this is dealt with at the appropriate time. Sarah Gleadell mentioned that the yellow paint on all the steps needed redoing. Sandie Wells will check to see if we have enough paint left. Steve Weller will be asked to do this
- 8. Jubilee Gate** John Sullivan reported that he had been investigating possibility of commissioning and installing a wrought iron Diamond Jubilee Gate at the side entrance of the hall. Simon Hebditch has produced a design. Installation will involve some necessary repairs to the adjoining wall and the estimated total cost is around £2,000. The committee agreed unanimously that we should go ahead with this plan. Phil Kershaw said that we are in a position to pay for this, but obviously we will do some special fund raising to cover the bulk of the cost, possibly by running a special raffle. To be discussed further.
- 9. Scottish Night.** This has been converted to a **Chinese Night on Saturday 21st Jan 2012**, owing to the fact that the pub is running a Scottish night the following Friday and obviously we do not want to clash with this. Kate Langridge, Karen Hodgson and Sarah Gleadell will organise, along with others as with previous theme nights.
- 10. Diamond Jubilee.** May 19th was suggested as potential date for Jubilee theme night. Note: Since these minutes were taken, it transpires that John Sullivan will be away on that day, so we will try to rearrange. June 2 or June 9 are possible dates for consideration.

11. Lottery draw

October	Winning Number	Name of Winner
£25	87	Mr J Nicholson
£10	96	M Black
No 134	42	Guy Crowden
November		
£25	113	Liz Tadema
£10	33	A D Butter
No 135	28	D Beeston

December £50	43	Guy Crowden
£25	15	Roy Frecknall
£10	1	D Paull
No. 1 (2012)	121	Penny West

AOB There was no further business. John Sullivan provided wine and various committee members some nibbles – a merry time was had by all.

DATE OF NEXT MEETING: MONDAY , Feb 11th , 6.00pm –Jubilee Hall