

Jubilee Hall Management Committee
Jubilee Hall, Church Street,
Winsham, Chard,
Somerset

Please reply to:

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Minutes of meeting held at the Jubilee Hall on Monday 24 April 2006 at 6.45 p.m.

1. **Present:** JS, SG, PK, R Beer, JL, MF, NG, JC, JG **Apologies:** SW, R Barrett
2. **Minutes of last meeting** Approved and signed
3. **Matters arising from Minutes:** Roger has not yet had a chance to remove black noticeboard but it will be gone before Street Fair. Jenny reported that Ofsted has now given playgroup go ahead for move. They will go at half-term, May 26th. May need a further couple of days following week to complete move. Jenny will liaise with Sandy re rent.
4. **Financial report and Presentation of Accounts for 2005/06:** PK pointed out that playgroup rental was 32% of last year's income. We should try to offset at least some of this loss: possibilities include fewer cleaning hours (£800 last year), disconnecting BT line which is little used (? May however still be needed if we decide to go for a broadband connection on site), heating bills reduced owing to less use. Aim is not to let running expenses exceed hire income. New lottery will bring in more than before. JS thanked PK for his detailed and conscientious work throughout the year. Accounts will now go forward for auditing.
5. **Matters arising from financial report** None.
6. **Health & Safety** JS reported that he had written to Mike Douglass who will not be returning. We have monthly responsibilities, such as checking lights etc, which need to continue until builders are in. JS asked Norman Good to take this on as a temporary measure: he has kindly agreed and was duly elected. Proposed by: JS Seconded by: RBeer
7. **Renovations progress report** Unfortunately Rod Wells was unable to attend meeting. However, JS presented summary of his meeting with Rod. 1. He will present detailed plan for committee's approval at next meeting on 22 April after the AGM 2. Works will begin on 1 July and go on till end Sept approx. 3. Delay on gutter work until House Martins have completed fledging of youngsters (aaaah!)
8. **Annual Report Presentation and Approval.** JS presented Annual Report. Approval proposed by SG, seconded by MF. Carried unanimously
9. **Summer Fund Raising Programme and future fund raising** SG described forthcoming events planned
May 13th Variety Show. Tickets for evening selling well at £5. Matinee a bit slower owing to Cup Final. Price now £3.50 per head or £10 for a family of 4.

May 14th Concert at Leigh House. Not organised by us but by another charity who propose to make a donation to the JH but probably won't if we don't buy any tickets. £20 each so unlikely to be many takers from Winsham.

June 24th Street Fair. Not a JH event, but we will be selling ducks. ? Mike Richards might do something. SF Committee have hired hall for catering – teas, etc.

July 8th Leigh House event. This will be similar to last year, but cheaper tickets at £10 each and BYO picnic. Theme will probably be 'The Age of Elegance'. Music and, hopefully, dancing. There will be a marquee and quite a number of tables and chairs, as before.

July 29th Village BBQ (tbc) This will be a family event organised by Mike and Debbie, probably on the school field but date and details still to be confirmed. Entry tickets will be cheap. Burgers, sausages etc for sale at reasonable prices. Barn dance suggested (Open Air!)

July/Aug Duck Race – date to be decided. Roger Beer is King of the Ducks. Plan is to sell ducks at £1 each at Street Fair and Leigh House and elsewhere. ? Julian Dorse might sell some. Possible venue for race is James Goddard's land at Ammerham. JC suggested that parking might be possible in Bar Loveluck's field. RBeer, SG and Jeremy Leighton to meet James Goddard on site this week

December 13th 100 year anniversary of first Parish Council Mtg in Jubilee Hall. JS suggested we might do something in the hall to commemorate this occasion.

December tbc. Leigh House Christmas Concert. SG will pursue. A possibility.

JS pointed out that Jeremy Leighton has asked for specific targets for fund raising committee, such as new chairs & tables, new blinds or curtains, extending hut, developing small kitchen, etc etc. JG suggested Film Projector & screen for film nights. JS and one or two others will get together shortly and coordinate a list of suggestions

10. **Recruiting of voluntary help for servicing & maintaining hall.** JS brought this up as something for future discussion once works are done. We will need volunteers for various jobs. PK and NG said they would cut grass occasionally (though this is supposed to be done by whoever is using the garden, up till now, the Playgroup)
11. **Any other business.** Agreed no hanging baskets this year, owing to building work
12. **AGM and Date of next meeting .** These will be held on MONDAY 22ND MAY. AGM will take place first at 6.30 p.m. (NB earlier time), followed by ordinary meeting.