

Jubilee Hall Management Committee

Jubilee Hall, Church Street, Winsham, Chard,

Hon. Secretary. Sarah Gleadell, Kilima Farm, Cricket St Thomas, TA20 4BY
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Minutes of Ordinary meeting held at the Jubilee Hall, Monday, 19 June 2006

- 1. Attendance and Apologies:** Present: JS, SG, R Beer, MF, JL, NG, R Barrett, JG, SW.
Apology: Phil Kershaw
- 2. Minutes of last meeting** Signed and approved
- 3. Matters arising from Minutes** None
- 4. Financial Report:** PK not present. Roger Barrett handed over a cheque for £178.80, resulting from organ concert.
- 5. Health & Safety** Nothing to report
- 6. Renovation Programme -Progress Report by Rod Wells** Rod again attended the meeting in capacity as project manager. Notes: Programme of works provided. He is now agreeing dates and prices with contractors. Scaffolders coming Monday 3 July, road to be coned on Sunday 2nd.
NOTES: Woodworm: specialist cannot guarantee owing to varnish type coating. Rod has a written report from them saying they are not prepared to treat it (he will give us details) So S Weller will do it, by spraying and irrigating where necessary. This should work: only possible course of action. Committee agreed unanimously that this is the course we should take. R Barrett mentioned H&S factor: Rod replied that insecticides are now much safer and there will be no problem, especially since no outsiders will be allowed on site.
Lighting: Low energy lighting will be installed. Bulbs to be renewed all together at 5-yearly (approx) intervals.
Heating: radiators and piping have to be removed in order to replace floor. Not possible to put back existing pipework and valves. RW reckons we should also put in new rads, which will be boxed in for aesthetic and safety reasons. Casing diminishes heat output by 20% but this will be regained by installation of modern fin panel rads. Grant will cover cost. JS asked that there should be no sharp corners where casing protrudes into room.
Boiler: RW would prefer outside boiler for noise reasons. This would cost around £3,000. Existing boiler (newish) is in old kitchen. JS concerned about possible vandalism with outdoor boiler. RW said it could be sited in the storage shed. **NB** It was decided to shelve this proposal until we know what, if any, savings have been made.
Floor: A reclamation firm are coming to look at old floor. Rod will negotiate a deal for them to take it up and remove. Hopefully we will end up in profit.
Storage: Cupboards in loft will not be emptied, nor will insides be painted.
Loop system: R Barrett brought up question of security for loop system controls. RW took this on board. It is possible they can be sited in the old cupboard in main hall.
Roof and guttering: Decision yet to be made on whether to replace all guttering with replica,

or just parts of it. Will depend on condition. House martens: Article has appeared in Parish Mag. We have taken advice from RSPB and will do our best to ensure their return. However may put preventative netting above handrail, as large quantities of bird poo mean that SW has to clear daily to make it safe.

Hall rentals etc: SW has informed all renters and they are removing their stuff. **NB Help needed with clearance of hall on Friday 30th June.** It was agreed that we should buy some or all of the playgroup tables at £15 each (as new, purchase cost £75). John Sullivan proposed that we should accept RW's programme of works. Sarah Gleadell seconded.

7. **Summer Fund Raising Programme .** Not discussed. Events are progressing as planned
8. **Date of next meeting** To be advised