

# Jubilee Hall Management Committee

## Jubilee Hall, Church Street, Winsham, Chard,

Hon. Secretary. Sarah Gleadell, Kilima Farm, Cricket St Thomas, TA20 4BY  
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### Minutes of Ordinary meeting held at Chapel House, Court Street, 26 September 2006

- 1. Attendance and Apologies:** Present: JS, SG, PK, MF, JL, NG, R Barrett, SW.  
Apologies: Phil Kershaw, Roger Beer
- 2. Minutes of last meeting** Signed and approved
- 3. Matters arising from Minutes** None
- 4. Hall Renovation Progress Report:** Hall will be available for use towards end of November. Delays due to a) drying out of tanking b) Peter Pye & Colin Slade's concerns re amount of sub floor ventilation: resulting in more vents installed in corners c) electrical & plumbing contractors failing to turn up on time d) house marten nests.  
We are still pretty much on budget and some unspecified improvements have been made: stage lighting plus window, toilets improved and tiled, old kitchen much improved, now usable as meeting room.
- 5. Financial Report.** PK reported a problem with Defra grant re delays, as grant was dependent on floor being completed by end Sept. Progress report with invoices is needed this week. JS is going to contact Defra (PK away for a week) and make sure they know what is happening.  
PK reported that Brownies owe £82 in rent: unlikely to pay as they may be closing down. Appropriate action to be discussed at next meeting.
- 6. New seating, tables and equipment.** New tables and curtains essential. Chairs desirable, also digital piano, projector, lighting console. JS reported that Community Chest maximum £750. SW produced catalogue of tables: best quality cost £110 each. We will go for 7 of these tables, if this money is forthcoming. JS to pursue funding for these and also to ask Awards for All for £5,000 towards cost of 75 chairs @ £26 each and new curtains.  
Decorations sub-committee to investigate curtain situation (SW, SG, MF, JG).
- 7. Revisions to conditions of hire.** To be discussed at next meeting.
- 8. Hall re-opening.** JS proposed a Saturday afternoon ceremony on 2<sup>nd</sup> December (date tbc), at about 3 p.m. Colin Slade to open in his capacity as Chair of Parish Council. Eileen Zoers should be official guest from Community Council for Somerset, also other councillors. Hall doors would open at 2.30 p.m. and it would remain open till around 6.30 p.m. to give all a chance to look round. Tea & biscuits to be served (no charge). Anne Bevis has offered to help with catering. Sam Weller has offered to provide musical entertainment. All tbc. JS to progress this idea.
- 9. Future bookings** To be discussed at next meeting

10. **Future fund raising** as above

11. **New lottery 2007.** This will be an important element of our future fundraising and we must promote it vigorously.

12. **Lottery Draw** The next draw will be held during the Opening Ceremony on 2<sup>nd</sup> December.

**July**

£25	37	Jonathan Stone
£10	44	Irene Laws
£5	54	Roger Beer

**August**

£25	55	Jim Paull
£10	15	Sarah Gleadell
£5	3	Jan Sullivan

**September**

£25	91	Guy Crowden
£10	13	Pam Rawlings
£5	38	Marjorie Fowler

13. AOB None

14. **Date of Next meeting:** Not yet decided – to be called by JS in due course (about a month's time)