

Jubilee Hall Management Committee
Jubilee Hall, Church Street,
Winsham, Chard,
Somerset
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Minutes of Meeting held in Jubilee Hall on 2nd June 2008

1. Apologies: Marjorie Fowler, Janet Smart, Sandie Wells

Present: John Sullivan, Sarah Love, Sarah Gleadell, Phil Kershaw, Roger Barrett, John Loaring, Jacqui George, Norman Good, Kate Langridge, Maxine Douglass, Paula Bramley Ball

2. Approval of agenda: approved.

3. Approval of Minutes of meeting dated 21 January 2008 and of 7th April 2008. Approved

4. Matters Arising: None

5. Approval of contents of draft Annual Report 2007/08. Proposed: Sarah Gleadell, Seconded: Jacqui George

a) **Annual Accounts 2007/08** Phil Kershaw presented accounts. Hire fees covered running expenses, which is good news. Fund raising has enabled us to pay off outstanding debt on refurbishment cost, leaving us with around £3,000 in credit. Yoga brought in good money, also contributions from café and computer courses. Accounts will be independently verified, hopefully in time for AGM. John Sullivan thanked Phil Kershaw for his extremely hard work over the year, enthusiastically endorsed by all. Approval of Accounts Proposed: Norman Good, Seconded: Maxine Douglass.

b) **Booking Secretary's report.** Sandie Wells not present, but see Annual Report for full details

c) **Arrangements for AGM** AGM will be held in committee room at 6.45 on Mon 16th June 2008. John Sullivan suggested that next ordinary meeting should immediately follow AGM. Agreed. Sarah Gleadell unable to attend. John Sullivan will ask Janet Smart if she will kindly take the minutes.

6. Financial Report from 1st April 08 to the present Phil Kershaw reported that donations are holding up, shares have been sold so no further dividends. However, yoga continues and other new hirers, including Somerset Council Training Day, £310 in Gift Aid from Inland Revenue. A £3,000 loan has been taken out from Community Council for Somerset at a reasonable rate to ensure liquidity. Lottery not so successful as before: possibly needs a rethink as little return for a lot of hard work. To be discussed at a future meeting.

7. Jubilee Hall Café Report. Paul Bramley Ball produced a very helpful and full report (attached).

Tiger and Oshen have worked very hard to improve the garden (now looking very good) and have produced an illustrated list of everything in the kitchen. There is a certain amount of surplus equipment, some of which might be useful: it will be offered to Margaret Long in the first instance. The remainder will be disposed of at Paula's discretion (most of it damaged and not worth preserving). The café has asked if Friday nights could be reserved for café use: decision on this deferred until Sandie's return. Kate Langridge reported that several people had objected to the large paper signs in the window, which detract from the appearance of the hall. After discussion it was decided that Kate and Paula should come up with designs for a more permanent and better-looking sign, and put up something more discreet for the time being. We also discussed possible replacement of the freestanding wooden sign that used to be alongside the hall: they will also come up with ideas for this.

8. Internet Access for Children. John Sullivan and Sarah Love are working on a policy which will, hopefully, please everyone as far as is possible in the circumstances. This needs further editing and discussion was deferred until the next meeting.

9. Report on Computer Training Initiative. John Sullivan reported that the first found of courses went very well. The computer technology courses are not now attracting so many people: likely reasons being that those who are interested have already done a course, 8 weeks may be too long, summer is not the best time. We have got to decide whether to apply for a grant for another round of courses – discussion deferred. We will need to promote further afield. Tutors will have to be registered in future. John Sullivan will talk to the appropriate people.

10. Hall reopening commemorative plaque. Sarah Gleadell came up with 3 quotes, the most suitable appearing to be white writing incised on Welsh slate at a cost of around £100. John Rengert has offered to pay for a plaque but this will probably be more than he was expecting. It was decided that he would be invited to make a contribution of whatever he thought fit and the balance would be paid out of hall funds.

11. Leigh House event. Sarah Gleadell reported that ticket sales are going reasonably well, but we need to sell more in the village. Unfortunately several committee members are unable to attend owing to other engagements. Sarah G asked if people could donate raffle prizes: Norman Good offered to a prize of ‘sharpening a batch of scissors, shears and knives’ The café have offered to bake a cake and batch of cookies. More will be needed. Some help in bringing up tables from the hall would also be appreciated.

12. Hall Refurbishment memorial plaque – see item 10. repeated in error.

13. Lottery Draw

April		
£25	32	A.Hunter
£10	41	Mrs J.Shaw
£5	5	G.Middleton
May		
£25	30	J.Monckton
£10	41	Mrs J.Shaw
£5	53	F.Smith
June		
£25	63	K.Banks
£10	25	S.Gleadell
£5	23	G.Gleadell

14. AOB none

15. Date of Next Meeting: Monday 16th June AGM at 6.45 p.m., followed by next meeting.