

Jubilee Hall Management Committee
Jubilee Hall, Church Street,
Winsham, Chard,
Somerset

Please reply to:

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Minutes of meeting held at the Jubilee Hall on Tuesday 27 September, 2005 at 6.45 p.m.

1. **Present:** JS, PK, SG, R Beer, R Barrett, MD, AM, MF, NG **Apologies:** CD, SW, JL
2. **Minutes of last meeting** Approved and signed
3. **Matters arising from Minutes** None
4. **Financial Report:** PK reported that Awards for All £5,000 for electrical works is in bank. Leigh House made total of £2,250. Standing Orders and single donations coming in gradually. Outstanding invoice to Brownies dating from April, to be chased (£50 approx). JS distributed attached fund raising position as at 23.9.05. PK confirmed that only £1,000 approx in current a/c, rest on deposit earning interest.
5. **Progress report on Council grants** JS said that latest news from SSDC is reasonably encouraging. We should get at least half, if not more. We will know by 6.10.05. County Council less likely: we'll know by 26.10.05. We then have to wait till Feb when grants are confirmed and we'll know for sure. Other possibilities to are DEFRA, Area West, Wyvern Waste.
6. **Fund Raising report – also Fund Raising Committee report .** We have set up small events committee – Roger Beer, Sarah G, Mike & Debbie Richards, Jeremy and Sue Leighton. ‘Safari supper’ on 28 Oct looking a little doubtful owing to small uptake. Dec 11th musical evening at Leigh House progressing well (it will be later than the village Xmas tree event). Mike & Debbie organising a variety show, prob. In Feb. Roger Beer hoping to run a duck race in the summer, more anon. Audrey confirmed that the Art Club will make a donation from their 7 Oct preview. The St Stephens Xmas Fair will also make a donation and Roger Barrett says the PCC will do an event at some stage. JS proposed that price of 150 Club sub should be increased to £10 per unit p.a., prize money to go up in proportion. Mike & Debbie have kindly agreed to promote and sell tickets through the PO. Friends of JH to be wound up. Start new system in Jan, bi-monthly draw as before. JS will put in next Parish Mag. Proposed: PK, Seconded: AM **Action: PK, JS**
7. **Renovations** Ongoing problems with floor. Mike, Rod Wells and Colin Slade had to do emergency Sunday morning work. Wet cleaning causes further damage. MD has spoken to cleaner who will now Hoover only.
8. **Premises Licence application** We now have our Premises Licence. In effect from 6 Nov. Sandy will be asked to laminate and put on display. JS has prepared 3 leaflets: 1. Introduction for new hirers, 2. Application Form, 3. Hirers Guide.
Action, SW, JS

9. Health & Safety – South Somerset Disability Forum report Some of the strip lights are flickering and need replacing. Tower or long ladder needed to reach them. We decided to investigate purchase of access tower. Meanwhile JS will talk to Ken Banks re urgent fixing of lights. **Action: JS** We need a portable ramp from pavement up through main gate, also for step from hall to committee room. Norman will ask Charlie Hawker to make these.

Action: NG

10. 150 Club draw

SEPTEMBER	11.	12.
79	13. £10	14. N. George
97	15. £10	16. C. Cunliffe
56	17. £5	18. K. Banks
OCTOBER	19.	20.
159	21. £10	22. T. Doherty
83	23. £10	24. J. George
86	25. £5	26. P. Sanders

11. AOB Tiles are falling off the Leightons' barn at back of hall. Jeremy Leighton has asked permission to erect scaffolding to effect repair. Grassed area will have to be out of bounds. Mike Douglass will put up a notice and tie up fence. **Action: MD** The Leightons have said that in principle after interior alterations to barn there will be room to store the staging. They may make an access door.

12. Date of next Meeting: Tuesday 29th November at 6.45 p.m