

Jubilee Hall Management Committee

Jubilee Hall, Church Street, Winsham, TA20 4HU

Tel: 01460 30441

Minutes of Meeting

Date: Monday 3rd March 2008

Location: Jubilee Hall

Type of Meeting: Special

Present: Sarah Love, Janet Smart, Sandy Wells, Phil Kershaw, Kate Langridge (part of time), John Sullivan. Tiger & Oshen were present at the invitation of the Committee.

Apologies: Maxine Douglass, Paula Ball, Marjorie Fowler, Norman Good, John Loaring, Jacqui George, Sarah Gleadell

The meeting was called at short notice to discuss matters relating to the provision of on-going Internet services at the hall. The Notes that follow are drawn –up in a style not usually associated with ‘formal’ Minutes of Meetings usually prepared for approval by the JHMC. This is due to number of reasons:-

1. Sarah Gleadell, Secretary, was absent.
2. The notes are the result of the input of a number of different people at the meeting.
3. It is the intention that these notes as full a picture of the topics under discussion as possible, and reflect views expressed but not necessarily voted upon. Some of these views may well result in further discussion at a later date
4. To make clear, bearing in mind the above(1-3)the specific items that were formally agreed

Present situation: JS explained that the Jubilee Hall’s membership of the Broadplaces Project Pilot Scheme would have ended on the 31st March 2008 had the original contract agreed to, through the auspices of Somerset County Council, been adhered to. Through no fault of our own it will end, for all practical purposes, on Tuesday, 4th March, when the SCC contractor, Cetstat, will physically disconnect their equipment. We had exercised our option not to continue with the Cetstat based service on the grounds of it being unnecessarily restrictive, and potentially very expensive. We had made this clear to Cetstat, SCC & CCS some time ago.

The purpose of this meeting is to explain to the committee the issues involved in seeking a new ISP provider and seek agreement to the

recommendations being put to the committee by Oshen & Tiger who have carefully researched the matter.

The detailed summary of the service provided by the favoured supplier is attached to these minutes.

In addition, the discussion that followed ranged around the following topics associated with the service to be provided:-

System Security and user protection

JS expressed the opinion that above all the Jubilee Hall must be seen to provide the highest standards of protection to potential users.

It is essential to ensure that, with regard to users of school age, we must ensure that as access to web sites is restricted to those monitored by BT Business and listed as suitable to certain defined younger age groups. This necessitates the complete blocking of 'adult' websites to these age groups, and also websites who may not be considered 'adult' sites but which may at times contain material that may not be considered suitable for younger people. The criteria for blocking includes profanity, bad language and sexually suggestive images or topics. Chat Rooms will be blocked.

Tiger explained in detail the Hall's own proposals for controlling access on the Vista PCs. With regard to the free usage of computers by the children supervised by Sarah Love on Saturday mornings, using the PCs equipped with Microsoft Xp, a different system will be used. Each youngster attending will be allocated a password to their own User Account, enabling them to set-up their own operating environment. Guest spaces will be provided to facilitate youngsters attending for the first time. A similar facility will be made available to school children attending the homework sessions when introduced.

With regard to Adult users of the Internet Café, while access to any parts of the web will not normally be restricted, access to pornographic sites or others categories deemed by the Jubilee Hall Management Committee to be unsuitable use for public resourced facilities will also be blocked.

The 'firewall' facility provided by BT Business is also capable of blocking nominated web sites.

It is the intention of the JHMC to ensure, as far as practically possible, that the Public Access Broadband facility is only used in accordance with generally held and legal standards of morality and good taste. To this end, the proposed system is capable of being regularly audited to reveal what sites have been visited, and by whom. This does not extend, for example to being able to read files that might have been accessed or the contents of e-mails that have been sent or received on the Jubilee Hall PCs, so a measure of confidentiality is assured to users.

However this audit procedure will be made known, and in itself is likely to discourage misuse.

Financial Considerations

The heavily discounted cost of the system that BT Business would install costs £450?? Robin Munday (District Councillor-Windwhistle Ward) has said that he will provide £250 towards this. This, along with the anticipated revenue from Jubilee Hall Internet Café usage should ensure that this cost is not a charge against the Hall's more conventional revenue sources. The point was however made that any small shortfall would be more than adequately compensated for by the revenues being received for the Computer Training Courses, for which the Broadband facility was an essential part, to a greater or lesser degree, of all the courses.

Formal Decision

A Proposal was then made by Mr P.Kershaw that BT Business was appointed to carry out the service provision for the initial two –year term. This was seconded by Mrs Sandy Wells, and unanimously agreed.

Further discussions

Discussions then continued on a wide range of topics. The following will be placed on the Agenda for the next Ordinary Meeting for further discussion.

1. Kate Langridge was unhappy about children being able to play ‘on-line ‘computer games on JHMC equipment.
2. Janet Smart felt that consideration should be given to extending the hours of the Jubilee Hall café to facilitate the use of the Broadband facility by the youth of the village

J.S.Sullivan